

AV Requirements for aliciacurtis

Alicia Curtis is happy to work with the equipment available your next event, however the following details are preferred.

Technology

- * Data Projector and Screen is required.
- * Alicia uses her own laptop that is needed on stage with her while connected to your projection equipment. A table or lectern is needed on stage for the computer and props.
- * Alicia does not provide the presentation file prior to the event.

Sound

- * Alicia uses sound in her presentations though her laptop and it works best if the sound is connected to the venue sound system.
- * Alicia prefers to double-check the projection and sound with your technical staff during the closest break before her presentation – this usually takes less than 10 minutes.

Microphone

- * Alicia moves around and interacts with the audience so it's best if you can have a wireless lapel microphone available. An audio technician should be available prior to the presentation to ensure all is in working order.

Room Setup

- * For workshop style presentations, round tables works really well for Alicia's presentation although any room set up will work.
- * It does help if audience members have easy access to their own paper and pen for interactive activities.

Internet

- *Internet connectivity is preferred by not essential.

If you have any questions or concerns, please contact Alicia Curtis directly on 0413 565 338 or on alicia@aliciacurtis.com

www.aliciacurtis.com